

NEW FOR 2022/2023 YEAR

THE LEARNING STUDIO

EDUCATION CENTRE

MEMBERSHIP

Membership Types

1

Standard membership.

2 x sessions per week (each 55 mins)
Can be split between subjects.

2

Special membership

Membership designed with extra sessions or 1:1s included.

3

Membership 4 weekly.

Same as standard or special but paid 4 weekly.

4

Membership termly.

Membership paid at the start of the term with a discounted price.

Payments

1. Payments are made via Direct Debit.
2. Payments are requested a week before they are taken. Any adjustments need to be told in advance of this
3. Payments are taken via GoCardless, look for this on your bill.
4. Payments are not taken when the centre is closed. This is at Christmas, Easter weekend and the summer.
5. Payments can be paused for family holidays up to 4 weeks per year. These must be agreed before any payments are made. No refunds will be given to accommodate missing sessions.
6. The first payment takes around a week to set up, following this, payments are taken on: Mondays if paid weekly, every fourth monday for 4-weekly payments or the first day of term if termly.

Terms and Conditions

1. If you are unable to attend a session, you must give at least 24 hours notice otherwise you will forfeit that session and it can not be rearranged.
2. If you need to rearrange your session temporarily, reception staff will make every effort to try to accommodate your needs. This may mean:
 - a. occasionally you will be placed in a session that already has 4 people.
 - b. you are occasionally placed in a group below or above your level.
 - c. occasionally there may be an extra person in your session (no more than 6 students on rare occasions).
3. If you need to stop attending sessions please let the reception know as soon as possible, this will reduce the notice period.
 - a. Weekly payment requires 3 weeks notice.
 - b. 4-weekly payments: please let us know 2 weeks before the next payment is taken, less than this will require 2 more weeks to be taken.
 - c. Termly: please inform us at least 2 weeks before the end of term. No refund will be given if you leave before the end of term.
 - d. Refunds are not given. If you are unsure, we suggest that you choose weekly to reduce your notice period.
4. Referral discounts
 - a. A standard 5% discount is given for each referral made, given that the referee signs up.
 - b. The discount applies only for as long as the referred student continues their membership.
 - c. Each referral takes an additional 5% off your monthly membership.
 - d. If you were to refer 20 people, your membership would be free for as long as all 20 referred students were members.
5. Problems with payments
 - a. If a payment is rejected/returned by the bank, a second attempt will be made, if it is rejected again, payments must be made via card payment over the phone or in person.
 - b. Sessions may be put on hold until a payment is made.
 - c. Any charges incurred from rejected direct debits will be passed onto you.

Agreement

Membership option

- | | | | |
|--------------------------|---------------------|--------------------------|----------|
| <input type="checkbox"/> | Standard Membership | <input type="checkbox"/> | Weekly |
| <input type="checkbox"/> | Special Memberhip | <input type="checkbox"/> | 4-weekly |
| | | <input type="checkbox"/> | Termly |

I agree to the terms and conditions stated.

Name _____

Signed _____ Date _____